

Equinox House  
City Link  
Nottingham  
Nottinghamshire  
NG2 4LA

Email: [FOI@supplychain.nhs.uk](mailto:FOI@supplychain.nhs.uk)  
[www.supplychain.nhs.uk](http://www.supplychain.nhs.uk)

14<sup>th</sup> November 2024

Dear [REDACTED]

**RE: SCCL-FOI-2024/25-118**

Thank you for your FOI request received by the FOI office for the following information:

- As a supplementary request, please provide all attachments to all the emails provided in the response, that being all those emails contained in zip files Inbox FOI 105 and Outbox FOI 105.

Your request has been handled as a request for information under the Freedom of Information Act 2000. Under section 12 of the Act, SCCL is not obliged to comply with an information request where to do so would exceed the cost limit.

We hold the information which you have requested but we have estimated that the cost of meeting your request would exceed the cost limit of £450 specified in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004. We are therefore unable to comply with it.

We estimate it would take us over the 18 hours of work to gather and review the attachments, convert to PDF and redact commercially sensitive and personal information.

The £450 limit is based on work being carried out at a rate of £25 per hour, which equates to 18 hours of work per request. The cost of locating, retrieving, and extracting information and preparing the response can be included in the costs for these purposes. The costs do not include considering whether any information is exempt from disclosure, overheads such as heating or lighting, or items such as photocopying or postage.

If you refine your request by significantly reducing the scope of the request, so that it is more likely to fall under the cost limit, we will consider it again.

Please note that if you simply break your request down into a series of similar smaller requests, we might still decline to answer it if the total cost exceeds £450.

We hope that this response addresses your request. However, if you are dissatisfied with this response, you may request an independent internal review of our handling of your request by submitting a complaint within two months to the postal or e-mail addresses above, quoting the reference number above. If you ask for an internal review, it would be helpful if you could say why you are dissatisfied with the response.

As part of any internal review the handling of your information request will be reassessed by a member of SCCL staff who was not involved in providing you with this response. If you remain dissatisfied after this internal review, you will have a right of complaint to the Information Commissioner as established by section 50 of the Freedom of Information Act.

If you require any further information do not hesitate to contact the FOI team.

Yours sincerely

FOI Team

**Supply Chain Coordination Limited**  
**Management Function of NHS Supply Chain**