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20th May 2024

Dear [REDACTED]

RE: SCCL-FOI-2024/25-023

Thank you for your FOI request received by the FOI office for the following information:

- Please can I request the audit policy detailing how an updated supplier email can be changed?

Your request has been handled as a request for information under the Freedom of Information Act 2000 and SCCL are able to provide a response below:

SCCL's suppliers' information is captured on the e-procurement platform and can be updated through the platform at any time by the suppliers as well as by the Category Managers and Category Buyers. SCCL's e-procurement platform keeps all records of changes and is fully auditable.

We hope that this response addresses your request. However, if you are dissatisfied with this response, you may request an independent internal review of our handling of your request by submitting a complaint within two months to the postal or e-mail addresses above, quoting the reference number above. If you ask for an internal review, it would be helpful if you could say why you are dissatisfied with the response.

As part of any internal review the handling of your information request will be reassessed by a member of SCCL staff who was not involved in providing you with this response. If you remain dissatisfied after this internal review, you will have a right of complaint to the Information Commissioner as established by section 50 of the Freedom of Information Act.

If you require any further information do not hesitate to contact the FOI team.

Yours sincerely

FOI Team

Supply Chain Coordination Limited
Management Function of NHS Supply Chain

Supply Chain Coordination Limited, a company registered in England and Wales
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